Institute of Social Psychiatry Award – application form 2024

Please read the guidance notes and refer to the marking schedule before completing this form. They can be found in the funding section of the [CPD@RCOT](https://www.rcot.co.uk/cpd-rcot) webpage.

**Office use only**

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| --- | --- |
| Application reference number: | Date received: |
| Acknowledgement: | Eligibility screening: |

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| Section one: activity | | | | | |
| Title of activity: | |  | | | |
| Activity start date: | |  | | Activity end date: |  |
| Is the research/activity full time or part time? | | Part-time/Full-time (delete as appropriate) | | | |
| 1. State whether the research/activity is being undertaken as part of an academic programme (taught or research degree) or work or personal interest. | | | | | |
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| Word count |  | | | | |
| 1. State the name and address of the institution/department and the name and designation of the research supervisor/sponsor. | | | | | |
|  | | | | | |
| 1. Ethics: outline the ethical issues with this project even if formal ethical approval is not required and include any relevant permissions required to undertake the activity (250 words max) | | | | | |
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| Word count |  | | | | |
| d. Is ethical approval required? | | | Yes/No (delete as appropriate) | | |
| If yes, give application reference number and provide a copy of the confirmation if already granted, or indicate when approval is anticipated. | | | | | |
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| Section two: outline proposal  Please provide information under the headings below. | |
| 1. State the rationale for the project including five key references where relevant (500 words max). | |
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| Word count |  |
| 1. Describe research objectives, study design and recruitment strategy (100 words max) | |
|  | |
| Word count |  |
| 1. Give details about methods of data collection and analysis (100 words max). | |
|  | |
| Word count |  |
| 1. Describe the main milestones/deliverables for the research activity (100 words max). | |
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| Word count |  |
| 1. Provide a dissemination plan to communicate the outcomes/findings of the research activity (100 words max). | |
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| Word count |  |

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| Section three: supporting statement  Provide a supporting statement in the space below (do not append a separate document) | |
| 1. State the purpose of the research activity (100 words max) | |
|  | |
| Word count |  |
| 1. Describe the overall aim of the research activity (what you intend to achieve) and up to three objectives (how you will achieve the aim) (100 words max) | |
|  | |
| Word count |  |
| 1. Explain how the award will be used to support the proposed research activity (100 words max). | |
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| Word count |  |
| 1. Include the main outcomes expected from the research activity (funded by ISP) and how those outcomes will benefit people who access occupational therapy services/carers and the profession (200 words max)**.** | |
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| 1. Explain how this research contributes to your continuing professional development, demonstrating how it relates to past experience and how it will enhance your future practice/research activities (100 words max)**.** | |
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| Section four: financial assistance | | |
| 1. What is the expected overall cost of the activity? | | £ |
| 1. Give a breakdown of the financial support requested from the Institute of Social Psychiatry Award. These must be actual costs expected to incur. Total sum requested should not exceed the award sum available (£2,000) | | |
|  | | |
| Total: | £ | |
| 1. If the activity is being supported, or considered for support, by any other organisations, including RCOT, please provide details below: | | |
| Applied to: |  | |
| Amount of funding sought: |  | |
| Amount of funding receive/promised: |  | |
| 1. Please give details of any other sources of funding not covered above: | | |
|  | | |

**Supporting evidence**

Please attach with your application form documentary evidence confirming your participation in the planned activity (refer to the award specific guidance notes), and ethics approval(s) if relevant. List your attachment(s) below:

1.

2.

**Declaration**

I have read the guidance notes, including the award specific guidance relevant to this award application: Yes/No(delete as appropriate)

I have completed the application form myself: Yes/No (delete as appropriate)

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| --- | --- |
| Signature/name of applicant: |  |
| Date: |  |

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| Section five: personal details | | | | | |
| Title: | |  | | | |
| Surname: | |  | Forenames: | |  |
| Daytime contact number: | |  | | | |
| Email: | |  | | | |
| BAOT No: | |  | | | |
| Date (month and year) BAOT membership commenced: | |  | | | |
| **Brief curriculum vitae**  Provide the information requested in the spaces below. Do not attach a separate CV. | | | | | |
| Give details of professional and academic qualifications (degrees, diplomas), including type/name of qualification, subject area, institution/awarding body and dates (200 words max). | | | | | |
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| Word count |  | | | | |
| Award information source (where did you hear about this award?): | | | |  | |
| Where is this application being submitted from: | | | | England/Scotland/Wales/Northern Ireland (please delete as appropriate) | |