RCOT Merit awards

Nomination form 2024

Fill in this form to nominate an RCOT member for a Merit Award. You’ll find more information about our Merit Awards and the nominations process in the guidance document.

**Part 1**

We require that you and your fellow nominators and the person you are nominating are all RCOT members.

I wish to nominate the following individual for a Merit Award.

**The nominee** – Please tell us about the person you are nominating.

|  |  |
| --- | --- |
| Full name |  |
| Qualifications |  |
| Job role |  |
| Main area of work |  |
| AddressHome/work**Delete as appropriate** |  |
| Postcode |  |
| Email  |  |
| Phone number |  |
| RCOT membership number |  |

Please tell us about you – we will send all communications about this nomination to you.

**Main nominator**

|  |  |
| --- | --- |
| Full name |  |
| Job role |  |
| Address |  |
| Postcode |  |
| Email  |  |
| Phone number |  |
| RCOT membership number |  |
| Signature |  |

Now we need to know who is supporting this nomination

**Second nominator**

|  |  |
| --- | --- |
| Full name |  |
| Job role |  |
| Address |  |
| Postcode |  |
| Email  |  |
| Phone number |  |
| RCOT membership number |  |
| Signature |  |

**General Data Protection Regulation (GDPR) and Data Protection policy:**

The Merit Award nomination form contains personal information and contact details of the nominee and nominators. By agreeing to this nomination progressing, you are authorising RCOT to have access to this personal information. As part of the process, this information will also be shared with the Fellowship and Merit Awards Committee and with the BAOT/RCOT Council.

RCOT will destroy the data contained in this form following the relevant RCOT awards presentation event.

RCOT will not disclose the nominee or nominators’ personal details to any outside person, organisation or body. Any complaints relating to the processing of your personal data should be addressed to our Data Processing Officer.

**Nominee signature**

By signing this form, I confirm that I have read the GDPR statement and consent to my personal information on the nomination form being shared as outlined above.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The nominee needs to sign above so that we can accept this nomination.**

**Part 2: Nomination form for an RCOT Merit Award**

We would like to know about the nominee and how they’ve contributed to the profession.

Please describe how they have contributed to their area(s) of activity and how this has benefitted the profession. Please provide as much detail as possible about their **significant achievements that have raised the profile of the profession locally or regionally.** This should include evidence of impact and the difference this has made to people. Please make it clear if the achievement is in one area of activity or in several different areas. Each nominator should focus on different aspects of the nominee’s achievements to avoid duplication of information.

**Name of nominee** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **1. Please tell us why this person should receive an RCOT Merit Award (max 500 words).** |
|  |

|  |
| --- |
| **2. Please describe the nominee’s area/s of contribution that has raised the profile of the profession. How has the nominee promoted the importance of occupation in their work? (max 500 words)** |
|  |

|  |
| --- |
| **3. Please provide details of the nominee’s involvement either with RCOT or the profession over time including hard facts and relevant dates (max 500 words).** |
|  |

|  |
| --- |
| 4. What impact has the nominee made on the profession on a local or regional scale? Include examples that focus on achievements and results and describe how they have contributed to/influenced different areas of the profession or raised the profession’s profile. No word count. |
| What has the nominee done to influence the occupational therapy profession locally or regionally? | Explain why this was needed/relevant. | Describe the impact that this had. |
|  |  |  |
|  |  |  |
|  |  |  |

Please add more rows to this table as needed by pressing the ‘tab’ key

|  |
| --- |
| **5. How has the nominee had a positive influence on others such as people accessing services and/or their carers, staff or students or members of RCOT or within a diverse setting creating new opportunities for occupational therapists? (max 500 words)** |
|  |

|  |
| --- |
| **6. Has the nominee received recognition or an award from any other relevant body including RCOT?** |
|  |

|  |
| --- |
| **7. If your nomination is successful, can you share a few lines that we can use in the awards event information. This should capture the difference the nominee has made (3 or 4 sentences max).** |
|  |

**Nominee signature**

By signing this form, I confirm that I have verified the information contained within the nomination form, that all details are correct and that I have been a member of RCOT for a minimum of two consecutive years.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The nominee needs to sign above so that we can accept this nomination.**

**Note for main nominator**

Please share the following supporting information with your nomination form:

* + - * **2 letters of support or testimonials** **-** these should be separate documents on appropriate letterhead and no longer than 500 words. (Please note: if you send more than two letters of support or testimonials, we will not consider the additional ones).
			* **A statement from the nominee about themselves and their achievements** (max 500 words)**.**

**Please send the completed nomination form and supporting information to us by email by 5pm, Tuesday 17 October 2023.**

By email: Fellowship.Awards@rcot.co.uk

If you have any questions, you can contact us by email at Fellowship.Awards@rcot.co.uk or phone on 020 3141 4600 and one of the team will be able to help you.